

DRAFT MINUTES OF THE AGM OF TETBURY AND DISTRICT U3A HELD AT THE GOODS SHED ON TUESDAY 14TH NOVEMBER 2023

WELCOME

The Chair welcomed members to the AGM and confirmed that the required number of members to be quorate had been reached.

APOLOGIES

To follow

MINUTES OF THE 2022 AGM

The Chair briefly reviewed the Minutes of the 2022 AGM, in particular the following points:

- The Minutes of the 2021 AGM had been accepted as a true record.
- The Steering Committee had been thanked as was Gail Moss for her contribution as Membership Secretary.
- The Treasurer had presented the audited Report and Accounts. Following a vote, the Accounts were unanimously passed as a true record.
- Julian Upton had been appointed as auditor.
- Membership had increased to 293 and the numbers of members providing gift aid had increased to 161.
- Four officers and four trustees had been unanimously elected to the committee
- Two questions had been raised by members and answers provided

The minutes were unanimously accepted as a true record.

ANNUAL REPORT FOR 2023 BY THE CHAIR

The last twelve months represented period of growth for Tetbury and District U3A. The group continued to thrive, with membership increasing by 52 to a current total of 328. There are currently 40 interest groups. New groups for Art Appreciation, Cribbage, Backgammon, Ukulele and a second Play Reading group were established during the year. Further new groups have been suggested which may be established in the next year. Monthly meetings have been well attended and have demonstrated that the U3A charitable aims of "Learning, Laughing and Living" were in action in Tetbury.

Other notable events included a very successful Christmas lunch at Chavenage House. In March a coffee morning was held in the Goods Shed for new members, an event which generated very positive feedback.

The Chair offered heartfelt thanks to all committee members, past and present, for their contributions. The Chair particularly thanked the many group leaders whose hard work is essential for the success of their groups. Finally, the Chair also thanked all the members of Tetbury and District U3A, highlighting that it is an organisation of equals, where there are no teachers only learners.

THE AUDITED FINANCIAL REPORT FOR THE YEAR TO 31ST MARCH 2023

The Treasurer presented the audited accounts for the financial year ended 31st March 2023. Background documentation supporting the accounts was available to be viewed by members.

The following points were made by the Treasurer:

- Whilst a small loss had been made in the twelve months of the report, this would have been more than covered by an expected receipt of Gift Aid for the year. Due to a procedural misunderstanding Gift Aid for the period amounting to £269 had not been received by 31st March but this will be included in next year's accounts together with a further £414 for the current year.
- The robust position of the reserves has allowed us to purchase a new advertising banner. This is available to any group leaders for their meetings.
- The amount shown under Payments to National Office included a sum of £35 which related to the previous year. This had not been invoiced by National Office in time for inclusion in the prior year accounts.
- There are on-going issues with Lloyds Bank relating to the amendment of the bank mandate to include on-line viewing abilities for a member of the committee. Lloyds Bank have agreed to pay compensation for their error, and this will be included in next year's accounts.
- Use of the Social Account had increased during the year, and over £6,500 had passed through this account. The account is used to hold deposits from members until payments are made to event providers. The Treasurer gave the example of the members in the Historic Buildings Group who pay deposits for their programme of visits into this account.

The audited accounts were accepted as a true record.

The Chair thanked Juliam Upton for his work in auditing the accounts. Mr Upton has indicated that he is happy to remain as auditor next year.

Following a unanimous vote, Julian Upton was duly elected as Auditor.

ELECTION OF OFFICERS AND COMMITTEE

The Chair explained that there is a maximum term of service for Committee Members of three years. As a result, several existing Committee Members, including herself, would be stepping down. The maximum number of Committee Members is 12, comprising of four Officer roles: Chair, Vice Chair, Treasurer and Business Secretary, and a maximum of 8 other committee members. Roles for these eight members would be determined at the first Committee meeting. Nomination forms were included with AGM documents. Should anyone wish to join the Committee later in the year, it is possible to co-opt up to a maximum of three new Committee Members.

CHAIR: Bernadette Bell had been nominated and seconded for the position of Chair. Following a unanimous vote, Bernadette Bell was duly elected as Chair.

VICE CHAIR: Martin Doidge had been nominated and seconded for the position of Vice Chair. Following a unanimous vote, Martin Doidge was duly elected as Vice Chair.

TREASURER: Alan Harris had been nominated and seconded for the position of Treasurer. Following a unanimous vote, Alan Harris was duly elected as Treasurer.

BUSINESS SECRETARY: Jill James had been nominated and seconded for the position of Business Secretary. Following a unanimous vote, Jill James was duly elected as Business Secretary.

Anne Cox, Caroline Hose, and David Smith had all been nominated and seconded as members of the Committee. Following a unanimous vote, these members were duly elected to the Committee.

QUESTIONS

A member asked whether it was correct that there would be fewer Committee Members this year and, if so, what the implications of this would be. It was explained that although the Committee would be reduced by one member, from 8 to 7, the minimum number of 5 had still been achieved. However, a smaller Committee resulted in a greater workload for each member, and any potential members were encouraged to approach the Committee.

Another member rose to thank the resigning Chair for all her hard work over the last three years and to say how much this was appreciated by the members. The new Chair presented the resigning Chair with a bouquet as a token of thanks from all members.

The resigning Chair thanked the members for their gift and said how much she had enjoyed the role and all her work with the Tetbury and District U3A over the last three years. She then formally closed the meeting, thanking members for attending.

