

MINUTES OF U3A COMMITTEE MEETING MONDAY 14th FEBRUARY
2022 AT

1 NORTHFIELD ROAD TETBURY AT 2PM

PRESENT: CARMEL ALAN BERNADETTE GAIL JUDITH LAWRENCE
ANITA

1. APOLOGIES: An apology for absence was received from Audrey.

2. MINUTES OF LAST MEETING:

The Minutes of the Meeting held on 10th January 2022 were discussed.

It had been noted that some Groups had returned to meeting via Zoom but, since then, some had returned to face-to-face meetings.

A date had been decided at the meeting for a social gathering for Group Leaders but, following the meeting, it had been decided to delay this.

Alan had produced a draft budget but it was decided to put this on hold until April.

Audrey had produced a badge for Alan.

Action had been taken as set out to remove the photograph of the Christmas Lunch.

Alan had requested a short cut on Beacon to contact Committee members and this had been provided.

The Chair had received a thank-you letter from the people organising the food bank in response to the donation sent to them following the Christmas lunch.

IT WAS PROPOSED BY ANITA AND SECONDED BY LAWRENCE:

THAT THE MINUTES OF THE MEETING HELD ON 10TH JANUARY 2022
BE PASSED AND APPROVED.

3. INTRODUCTION:

(A) The Cotswold Link had waived the subscription for this year. It had produced a new constitution which the Chair had read through and consequently asked for clarification of a couple of points which were not clear. The Cotswold Link is to hold a board meeting on 23rd March 2022. None of the Committee was free to attend. A request had been made for future Committee members.

Nothing had been received from National Office.

(B) An offer had been received from one of our Members to assist the Committee without wishing to join the actual Committee. This was welcomed.

4. FINANCE:

The Treasurer had produced a simplified form of the finance account after consultation with Committee members as to the information required on a monthly basis. This was very much appreciated.

At the end of the financial year, the Treasurer will produce a spread sheet showing more detailed information so that future budget and expenditure can be determined.

It was confirmed that a hard copy of the Bank statement is sent to the Chair.

It was agreed that discussion on subscription rates should be left until April when the financial position will be clearer.

5. GROUPS:

There was nothing to report. A Group Leader had asked if a short presentation regarding his group could be made after a monthly meeting but it was felt that it would be more focussed to provide a side table so that anyone interested could discuss the group with the leader.

The Chair offered to liaise with the Group Secretary regarding a date for the postponed party for Group Leaders and it was agreed that that would be an appropriate time for a short demonstration as to the use of the web site for Group Leaders.

ACTION: Chair to enter discussions with Group Secretary regarding dates

for Group Leaders to meet together.

6. PUBLICITY:

The Publicity Secretary produced the new brochures and address cards which had been produced. These were considered excellent and were in the process of being distributed around Tetbury and the Chair agreed to mention them after the monthly meeting so that members could take some for further distribution or for their own information.

The Publicity Secretary had arranged to talk to the Friendship Group and was in touch with the distributor of a new Tetbury Directory.

7. MEMBERSHIP:

Membership is currently at 257 with some pending new members.

A new membership form is in course of production by the Membership Secretary leaving more space for writing in some areas.

8. WEBSITE:

Action had been taken as set out in the Minutes of the last Meeting. The web site is being looked over in the guise of a 'new user' to see if it can be made more user-friendly with easier links and a simpler format. New photographs were needed and the Speaker Secretary agreed to see if the photographs she had originally had for the Open Day might be suitable.

ACTION: The Speaker Secretary to provide photographs.

The Webmaster confirmed that although Group updates were simple to do by Group Leaders, he currently had to transfer these to the Group page himself.

The Webmaster asked that he should be informed of any broken links. He had been in discussion with a number of Members who would be happy to run the web site although they all had doubts about dealing with underlying problems. The solution may be for the current Webmaster to offer back-up in the case of such difficulties.

At present, the Webmaster is also the Business Secretary, but these two roles could be split with the Business Secretary remaining on the Committee

but the Webmaster not necessarily needing to be a member of the Committee. This would be particularly helpful in the case of a candidate who was already heavily involved in other non-u3a duties.

10. NEW LETTERS:

The Secretary apologised that she had missed the deadline for inclusion in the forthcoming edition of the "Tetbury Advertiser". This was due to the deadline being brought forward a week, a fact of which she was unaware.

11. A.O.B.:

In Tetbury there was to be a 'Window Wander Land' later in the month and members should be advised to look out for some u3a themed ones.

It was decided that a Summer Picnic could be held in July after the monthly meeting, Members being asked to bring their own picnic and to stay on after the meeting in order to extend the social time. Weather permitting. It was decided that publicity could be given to this in April and the Speaker Secretary was asked to draft some wording for a bulletin.

ACTION: Speaker Secretary to draft a notice regarding July picnic.

After the success of the Christmas Party in 2021 despite the Covid problems, it was felt that a repeat event would be well attended and, considering the numbers who had attended, there would be no need for an initial invitation and a simpler, one-off invitational form could be produced.

The next meeting was arranged for Monday, 14th March, 2022 at 2pm at Long Newnton.

Judith was thanked for her hospitality.