

Minutes of Committee Meeting Held at 2 pm on Monday 10th January 2022 at 26 , Sherwood Rd , Tetbury

Present: Carmel , Audrey, Alan , Bernadette, Judith, Gail, Lawrence

1. Apologies for absence were received from Anita
2. Minutes of last meeting

The minutes of the meeting held on 8th November were discussed.

It was noted that Julian Upton was appointed as auditor at the AGM.

We looked at the Farnham u3a website but did not feel that we needed to make any changes to our website at present.

The Christmas lunch at Chavenage was very successful. Seventy-four members attended. Audrey and Anita were thanked for their hard work in organising the lunch.

It was proposed by Lawrence and seconded by Alan that the minutes of the meeting held on 8th November should be passed and approved.

3. Introduction

Several groups have decided to meet on Zoom , including , French, Spanish and Apple.

The January monthly meeting will go ahead at the Goods Shed. We will have extra seats at the front and $\frac{3}{4}$ of the tiered seating. Our secretary has all the arrangements in place. The Chair will introduce the speaker.

4. Finance Statement

The treasurer and chair have met to produce a draft budget , which was presented to the meeting. This budget will be reviewed in spring.

5. Groups Status

The singing , golf , Italian , Quiz Nights and travel groups will be added to the publicity material.

We will hold a lunch for group leaders. Potentially on either the 24th February. The format will be a short briefing followed by lunch. Lunch will be provided as a thank you to the group leaders.

Action: Groups' Co-ordinator to progress arranging the lunch . Other committee members to support as needed.

6. Publicity Status

The Publicity Secretary distributed drafts of leaflets and a business card. It was agreed that business cards would be very useful.

7. Membership Status

We now have 246 members

8. Website Status

It was agreed that we would take down pictures of the Christmas Lunch and replace with information about the new groups.

It was also agreed to update the committee details following the AGM

Action : The Business Secretary to remove pictures of the Christmas Lunch as above and update committee details

Action: Groups Co-ordinator to produce a new badge for the Treasurer

9. Speakers Status

All is in hand .

10. Newsletter

Work is underway on the new year edition and the article for the Advertiser. The Advertiser article will include the increase in membership, the donation to Tetbury Food Bank , details of the new groups and the February and March talks.

11. AOB

It was noted that we need to remind group leaders that following two trial visits , anyone attending a group needs to become a member.

It was agreed that the proceeds from the sale of the table decorations at the Christmas lunch would be donated to Tetbury Food Bank

Action: Chair to arrange payment of £70 to Tetbury Food Bank

The next meeting is to be held on February 14th 2022 at 2 pm at 1 , Northfield Rd , Tetbury