

MINUTES OF U3A COMMITTEE MEETING HELD MONDAY, 2ND AUGUST  
2021

AT 2pm AT 1 NORTHFIELD ROAD TETBURY

PRESENT: Carmel Audrey Bernadette Douglas Gail Judith Lawrence  
Anita

Also present: Alan Harris

The Committee introduced itself individually to Alan

1. APOLOGIES FOR ABSENCE:

There were none.

2. MINUTES OF LAST MEETING:

The Minutes of the meeting held on 12th July were discussed.

Action had been taken on the various points set out: Members had been contacted regarding distribution of posters and leaflets for the Open Morning: The Goods Shed had been contacted and three urns were now checked and available: Group Leaders had all been contacted: Wearing of masks would be under discussion later in the meeting: The Publicity Secretary had produced a list of future talks for the Open Morning: New Members had been emailed informing them of the Open Morning.

ACTION: The Publicity Secretary was asked for a full-sized print-out of the Talks List to go on the board at the Open Morning.

IT WAS PROPOSED BY LAWRENCE AND SECONDED BY GAIL:

THAT THE MINUTES OF THE MEETING HELD ON 12TH JULY BE PASSED  
AND APPROVED.

3. INTRODUCTION AND WELCOME:

A warm welcome was extended to Alan who was kindly considering taking up the post of Treasurer when the current Treasurer stands down.

It was reported that restrictions regarding Covid had now been lifted although mask-wearing in hired venues was still recommended by the National Office. The Goods Shed is still asking patrons to wear masks when moving about the building but allowing them to be removed once seated.

The Chair had attended an on-line forum from National Office which was basically asking for feed-back from branches as to what they required from N.O. The overall opinion was that information provided was often late and only confirmed what was already known. It was also mentioned that the web site was confusing and difficult to navigate. A possible regular notice with bullet points and links was under discussion.

9. MEMBERSHIP STATUS: This was discussed out of the Agenda order as the Membership Secretary had an appointment,.

In the course of renewals of membership, many kind and complimentary messages had been received. 139 Members had already renewed, 4 having previously lapsed. Further renewals were being received each day.

Use of BACs had not proved to be a problem. It was expected that a few Members might wish to pay by cash during the Open Morning although this would prove difficult, both for lack of change and problems of physically paying in to the Bank.

A form for membership which can be completed on line is now available on the web site.

#### 4. OPEN MORNING:

It was reported that the sub-committee was holding a final meeting on the coming Friday but everything was in hand. Posters and brochures had been widely distributed and help had been received in this respect from a number of Members.

It was decided that as many Committee Members as possible should be at the Goods Shed on Monday, 9th August in order to assist with setting up for the Open Morning. Also, as many as possible to be at Goods Shed at 9am the following morning.

The members of the sub-committee were thanked for their efforts.

Enquiries were also being made about a possible Christmas lunch for

Members and for a suitable venue to hold a 'thank you' lunch for Group Leaders.

It was hoped to be able to offer alternatives to Members on the Open Morning and to canvas how many would attend a Christmas lunch.

The new Publicity Secretary was thanked for all her efforts as she had come in amidst preparations for the Open Morning at a hectic time.

#### 5. FINANCE STATEMENT:

Figures for the month had already been circulated to the Committee.

The current Treasurer would discuss with Alan what is entailed in the position of Treasurer and, once he was confirmed in that position, hand over to him the operation of the accounts. The National Office had been paid and Gift Aid received,.

The Treasurer pointed out that his home address was used for the ranch business. This would need to be changed but it might also be better, for ease of use, to have a second address. It was suggested that a payment should be carried out by the Chair to test whether the system works.

IT WAS PROPOSED BY LAWRENCE AND SECONDED BY ANITA:

THAT ALAN HARRIS BE CO-OPTED TO THE COMMITTEE OF THE TETBURY AND DISTRICT U3A.

He was formally welcomed to the Committee.

#### 6. WEB SITE:

After discussion with the sub-committee, the web site had been up-dated so that the poster advertising the Open Morning was prominent upon opening the site.

It was considered that the details of the last AGM could now be removed from the site.

**ACTION:** The web site to be updated and the AGM details removed.

## 7. GROUP STATUS:

There are now currently 23 Groups, 2 having been disbanded.

The Group Co-ordinator felt that the Group Leader handbook on the web site should be up-dated, as also the list of possible venues.

**ACTION:** The Business Secretary to send to Group Co-ordinator a copy of the handbook.

Two new leaders had been appointed to the Play Reading Group and at least seven people had expressed an interest in the formation of a Cribbage Group. There was no new leader as yet for the Bridge Group.

## 8. SPEAKER STATUS:

Speakers had now been booked for the whole of 2022. Douglas mentioned that, if someone was needed urgently, he had a new talk (having previously spoken about the Air Ambulance) and The Speaker Secretary also had an offer from a Member which was on file for emergency use.

Talks will recommence at the Goods Shed in September, provided there are no changes in Government rules. Tea or coffee will be served, possibly biscuits.

## 10. NEWS BULLETINS:

The Bulletins Editor was waiting for news from Groups. Reports had been received or were on their way from Historic Houses, Wine Tasting, Spanish, Play Reading, and Gardening.

There was a possibility of publicity in the Wilts. And Glos. Standard. Also possible attendance by a reporter at the Open Morning. Further enquiries will be made.

## 11. AOB:

(A) Copyright Licence: an email had been received from National Office on this subject. It was decided not to renew the licence.

(B) List of Helpers: As many Members had offered help in distribution of publicity for the Open Morning and in serving tea/coffee, it was suggested that a

list should be kept of such Members and also that Members should be asked if they would be interested in helping at any time. This would make Members feel more included and be extremely helpful in running events.

(C) The Treasurer, as a Trustee of the Goods Shed, raised the point that the management of the Goods Shed are looking at ways of being more inclusive, both in the community and in age groups. There was a possibility of setting up mentoring between young people and local Societies, subject to safeguarding issues.

Judith was thanked for her hospitality.

The next Meeting was set for Monday 13th September 2021 at The Conifers, Long Newnton.