

MINUTES OF U3A COMMITTEE MEETING MONDAY 7TH JUNE
2021

AT 29 CIRENCESTER ROAD, TETBURY AT 2PM

PRESENT: CARMEL AUDREY BERNADETTE GAIL JUDITH LAWRENCE
ANITA

1. APOLOGIES FOR ABSENCE:

An apology was received from Douglas.

There was discussion on some financial matters and whether these could go ahead in the absence of the Treasurer. These discussions are minuted under the heading 'Finance'.

Carmel produced a Certificate of Incorporation which she had received from National Office.

2. MINUTES OF LAST MEETING:

The Minutes of the Meeting held on 10th May were discussed. Actions had been followed as Minuted. There had been no progress on finding a new Treasurer. Carmel had confirmed the procedure for co-opting new members to the Committee.

IT WAS PROPOSED BY GAIL AND SECONDED BY LAWRENCE:

THAT BERNADETTE BELL BE ELECTED TO THE COMMITTEE.

Bernadette was therefore elected and welcomed to the Committee.

Anita asked if a Minute Book or similar on line was kept as she had copies on her ipad. Lawrence explained that he had copies of all Minutes; they were also available on the website in chronological order.

IT WAS PROPOSED BY LAWRENCE AND SECONDED BY AUDREY:

THAT THE MINUTES OF THE MEETING HELD ON 10TH MAY 2021 BE
PASSED AND APPROVED.

Audrey raised the question as to whether the Minutes were signed by the

Chair but it was considered that this was not necessary.

3. LOCKDOWN STATUS:

Generally, everything was dependent upon an announcement by Government on 21st June.

There had been a communication from National Office regarding the appropriate response to a request by a venue for proof of testing for Covid. Such a request would be legitimate but did not appear to apply in our area.

Carmel asked whether the Committee would like her to send on ALL communications from National Office or would prefer her to read, digest and present a concise version at Committee Meeting. The latter option was thought preferable.

Several enquiries had been received:

(A) From National Office, a twenty-four page Anti-ageism kit. There was a suggestion as to whether we would be prepared to lobby local media about the use of appropriate terms to describe our Members but it had earlier been confirmed that the U3A is not a campaigning organisation and we would, therefore, not be prepared to do this.

(B) Also from National Office there was a request for feedback as to what we required from them. The Committee was agreed that the main requirements were clear information and a web site that was easy to use.

(C) Cotswold Link had asked if anyone was interested in research into any subject with a view to cooperation between different branches.

The possibility of sharing Groups with other branches where numbers were very small might be well worth pursuing.

(D) A Member had raised the "Greening of Tetbury" campaign which is in progress in the town. A Company proposing a rental scheme for electric cars had asked if we would survey Members but the Committee felt that any such approach was inappropriate.

4. OPEN MORNING:

Anita had emailed a copy of proposed poster to the Committee. The

quote for fifty copies was considered reasonable. It was decided that A4 would be the right size and, if it was decided that smaller posters were needed, these could be ordered later. Anita also confirmed that she had received from Jeremy a table stand, banner, paper cups and napkins. The Committee was very grateful for these contributions. The Stand and Banner could be made available to any Group Leader who wished to use them for a particular occasion.

Audrey had visited the Goods Shed and drawn up a plan for setting up. She was also providing labelling for the Group tables.

Members of the Committee were happy to provide cake. Judith confirmed that David, her husband, would kindly arrange to open up the Goods Shed and help with moving tables. Carmel also thought that her husband, John, would also help. It might be possible to set up the Goods Shed on the Sunday evening if there was no event.

Gail would contact all Members beforehand to confirm that membership cards would be handed out at the Open Morning. It was suggested that Gail could add a note that if Members could possibly bring along anyone else who would be interested in joining, they would be very welcome.

5. PUBLICITY:

Bernadette had looked at the possibility of registering with Yell.com but we would need a telephone number and a post code. Bernadette also produced the Tetbury Residents' Handbook in which Cirencester was listed. It was decided that Tetbury U3A should definitely be included in the booklet.

ACTION: Bernadette to follow this up.

Bernadette had also produced a list of possible venues for brochures. The generic brochures we had received from Jeremy needed inserts and Gail produced a draft which was approved.

ACTION: Once the inserts were ready, Committee members would be co-opted to put these in the leaflets and to help with distribution.

6. FINANCE:

It was discussed whether there should be a further meeting including the Treasurer but Lawrence confirmed that the modelling on various levels for

renewal subscriptions showed that a subscription rate of £8 for the next year was both affordable and appropriate. This covered all costs and avoided any build-up of excessive funds.

The subscription for the following year would be discussed at the next AGM. A rate of £12 had been confirmed at the last AGM.

IT WAS PROPOSED BY GAIL AND SECONDED BY JUDITH:

THAT THE SUBSCRIPTION FOR THE NEXT TWELVE MONTHS SHOULD BE SET AT £8 PER PERSON.

7. WEBSITE STATUS:

There was nothing to report. The Web Master welcomed any input regarding the web site.

8.GROUP STATUS:

Group Leaders had contacted the Group Secretary who had collated all the information and passed this to the Web Master.

Prior to the Open Morning, Audrey intended contacting all Group Leaders asking them to attend if possible and, if they could not, to try to find someone else in the Group to take their place.

9.SPEAKERS:

There was nothing to report except to confirm that the July Speaker was happy to proceed via Zoom and Speakers had been booked for all of 2022 with the exception of two months.

Anita did say that she would like to resign as Speaker Secretary around April/May 2022 so that someone else could take over early enough to book Speakers for 2023. Anita felt that the cost of Speakers might go up.

10. MEMBERSHIP STATUS:

There was nothing to report.

11. NEWS BULLETINS:

It was thought that, as there was no news at the moment, a Bulletin could be delayed until the end of the month by which time the announcement expected on 21st June regarding Covid status would have taken place. It would also be the right time to announce the new subscription rate.

12. AOB:

Lawrence raised the question of the renewal of the Zoom subscription. It was decided that this should remain in force for the moment.

The next Committee Meeting was set for Monday, 5th July at 2pm at the same address.

Audrey was thanked for her hospitality.