

MINUTES OF U3A COMMITTEE MEETING HELD MONDAY 10TH MAY  
2021

AT 2PM VIA ZOOM

PRESENT: Carmel Audrey Douglas Gail Judith Lawrence Anita

The Meeting was also joined for part of the time by Bernadette who is considering joining the Committee.

1. APOLOGIES FOR ABSENCE:

There were none.

2. MINUTES OF LAST MEETING:

The Minutes of the last meeting held on Monday, 12th April 2021 were discussed.

It was confirmed that the grant from N.O. towards the costs of an Open Day had been applied for. The discussion on possible co-opting Members for the Committee had resulted in Bernadette attending today. Bernadette commented that a number of people who had not rejoined had said to her that they intended to do so once normality resumed.

IT WAS PROPOSED BY LAWRENCE AND SECONDED BY JUDITH -

THAT THE MINUTES OF THE MEETING HELD ON MONDAY, 12TH APRIL  
2021 BE PASSED AND APPROVED.

3. LOCKDOWN STATUS:

(A) Lockdown: an announcement was due later in the day regarding further relaxation of rules regarding meeting indoors. It is expected that groups of six may meet indoors which will possibly facilitate more Group meetings. Possibly two groups of six will be able to meet in a large area.

(B) Co-opting new Members: Douglas was following up on a suggestion regarding possible candidate to take over as Treasurer.

4. OPEN DAY:

Anita reported on behalf of the sub-committee that the Goods Shed was booked for 10th August. It was confirmed that half a day would be sufficient and that the proposed poster should be changed to 'Open Morning' from 'Open Day'. Anita undertook to obtain quote for printing of poster. Final printing would have to wait until we were certain that the Open Morning could go ahead in the form required, bearing in mind Covid restrictions.

**ACTION:** Quotes to be obtained for printing costs.

It was agreed that 100 brochures should be ordered from N.O.. Judith offered to help with the setting up on line.

There had been some discussion in the sub-committee regarding the necessity to open up new Groups and to encourage new Leaders. This could be incorporated in both the Bulletin and the "Advertiser" at the appropriate time.

#### 5. FINANCE:

The Treasurer had prepared statements. The monthly statement showed no change in the current situation. There was further discussion as to the amount of any surplus, bearing in mind the fixed expenses which have to be paid each year. Gift Aid had been received.

A sum had been allocated for the Open Morning.

The Treasurer undertook to produce simplified charts showing the future financial position with differing rates of subscription. It was unanimously felt that a renewal of just £5 for a further year would not be appropriate or affordable but it might be possible to give a further concession for another year before reverting to the normal £12 p.a. subscription as approved at the A.G.M.

**ACTION:** Carmel, Douglas and Lawrence will discuss further.

It was thought that the subscription to Zoom could be allowed to lapse once it was no longer needed.

#### 6. WEB SITE:

The Web Master reported on the costs of running the web site. As he also runs other sites for similar organisations, costs are kept down and

apportioned between the different charities. The Domain System has now been moved to a UK Host and costs £18 p.a. Tools for building the site come to £40 p.a.

Updates are incorporated as suggested by both Members and Committee.

## 7. GROUPS:

The general position had not changed but Audrey had emailed all Group Leaders asking them to put the date of the Open Morning in their diaries.

It was thought that Group Leaders would appreciate some sort of separate 'get-together' as had happened previously in order to show how much their efforts were appreciated. It was also thought that new Groups might benefit from mentoring by a Committee Member or similar. Being a Group Leader was not intended to be an onerous position and Groups should be encouraged to make joint decisions.

## 8. SPEAKERS:

Anita reported that she was trying to book Speakers for 2022, although many potential Speakers seemed to have retired.

There was discussion about the possibility of holding the July meeting in the Goods shed. In some respects, it was felt that it would be good to have the first face-to-face meeting as a social event, i.e. the Open Morning, but, on the other hand, Members might feel that it was no longer necessary to use Zoom for a talk if a meeting at the Goods Shed were possible. Also, not all Members are happy using Zoom.

**ACTION:** Anita will confer with Kathryn at TGS about the position and possible rules.

Carmel suggested that possibly the Cotswold Link might be able to help in finding Speakers.

## 9. MEMBERSHIP:

There had been no change in numbers. Gail asked that a decision be made as to subscription charges so that the membership forms could be ready in July. Renewals are due in August. Just over half the Members sign

up to Gift Aid.

#### 10. BULLETINS:

Bulletins were being produced whenever there was news that could be included.

There had been one or two links sent by NO and Cotswold Link which could be put on our website, although some arrived at very short notice. Lawrence offered to put a link on our site to these.

**ACTION:** Lawrence to establish link on website to direct Members to anything of interest from NO and Cotswold Link.

A short biography was requested from Audrey for inclusion in the July Bulletin and possibly one from Gail for later use.

**ACTION:** Audrey to provide biography and photograph.

#### 11. A.O.B.:

There was no other business.

The next Committee Meeting was scheduled for Monday, 7th June at 2pm. Via Zoom.

Lawrence was thanked for setting up the Meeting.

The Meeting was closed.