

MINUTES OF U3A COMMITTEE MEETING TUESDAY 9TH FEBRUARY
2021

AT 2PM VIA ZOOM

PRESENT: Carmel Audrey Douglas Gail Judith Lawrence Anita

1. APOLOGIES FOR ABSENCE:

There were none.

2. MINUTES OF LAST MEETING:

The Minutes of the last meeting held on Monday, 11th January 2021 were discussed.

The two local Tetbury Facebook pages had been looked at but it was thought were not suitable for our purposes.

It was considered that publicity would be better delayed until the end of lockdown when a large publicity campaign could be launched with flyers, posters, etc. Hopefully for August.

The Membership Secretary had sent out reminders regarding the January talk to those Members who had not renewed as requested by the Speaker Secretary without success.

It had been confirmed that the Committee's official date of commencement of office was November 2020 giving three years from that date.

IT WAS PROPOSED BY JUDITH AND SECONDED BY LAWRENCE:

THAT THE MINUTES OF THE MEETING HELD ON MONDAY 11TH JANUARY 2021 BE PASSED AND APPROVED.

3. LOCKDOWN STATUS:

There had been no change in the current position.

4. CO-OPTING NEW COMMITTEE MEMBERS:

The Chair had made an approach to a possible future Treasurer but the person concerned felt that it might be too onerous a position taking account of the number of Members.

Judith said that David Walker might be prepared to take on the position of Treasurer if no one else was forthcoming but he did already have substantial calls on his time.

The Chair enquired of the Treasurer whether there was a specific date by which he wished to retire. The Treasurer was prepared to stay on until the end of the financial year to deal with gift aid and other matters. He would be happy to help a new Treasurer in any way needed.

After some discussion, the Treasurer put forward the suggestion that it might be possible to co-opt a 'Super Volunteer' who might be prepared to take on the role of Assistant Treasurer without the responsibility of being a Trustee, that Super Volunteer to work under the auspices of a Treasurer who would fulfil the role of Trustee.

It was suggested that in the next Bulletin an enquiry could be made as to anyone who might like to volunteer to join the Committee, possibly at first simply sitting in on meetings and without any definite commitment until they felt comfortable in taking on a role. Also that Committee might look at the list of current Members and see if they had any suggestions as to possible Members who could be approached.

ACTION: (A) News Editor to include a notice in the next Bulletin to this effect.

(B) Membership Secretary to send a list of current Members to each Member of the Committee.

(C) Chair to re-contact the Member previously approached and ask if the current Treasurer could get in contact in order to clarify what the post of Treasurer entailed.

Group Secretary suggested that on future Membership forms there could be a box for Members to tick if they might be interested in joining the Committee. It was agreed that this was a good idea.

5. FINANCE:

A generous sum had been donated by Jeremy North from the distribution of the plays written by Jeremy and Stephanie Dale. It was felt that, if this sum increased to a considerable amount, then we would be in a position to look again at the level of subscription for next year. There was also concern as to how these donations should be treated and it was felt more appropriate that they should come directly from Jeremy, rather than from individuals.

ACTION: The Treasurer will contact Jeremy to thank him for the donation and to regularise the way in which the donations are received.

6. GROUP LEADERS:

There had been no change since the last Meeting.

The Web Master was asked if Group Leaders could use the Zoom licence to conduct longer meetings. This would entail Lawrence setting up and logging in to each individual meeting and then handing over the position of host. Whilst this might be a reasonable request for an occasional meeting, it was felt that it would be onerous if it became too frequent.

It is possible to extend the licence so that multiple hosts can run meetings, although it was felt that the time for doing this had probably past. Various other options were discussed, including the 'Go To Meeting' option suggested by the Cotswold Link.

ACTION: Lawrence undertook to find out the cost of multiple licence and to experiment with the 'Go To Meeting' option and to report back.

7. SPEAKERS:

A run-through was due to take place tomorrow for the Talk due next week.

The Speaker Secretary suggested that dates should be booked for 2022 at the Goods Shed and it was agreed that this should be done.

ACTION: Goods Shed should be approached with possible alternate Mondays and Tuesdays for 2022.

The Speaker Secretary mentioned that the Talk in March with Sue Limb was going to take the form of an interview and, as this was new territory for her, any suggestions or ideas for questions would be much appreciated. A

note to this effect had been put on the web site and in the Bulletin.

8. NEWS BULLETIN:

The Tetbury Advertiser had asked for copy to be supplied by the third week of February and were apparently short of this.

ACTION: Speaker Secretary will send notes re Talks in April and May to the News Editor.

As National Office were offering Talks on line, it was considered that we should publicise these. A link had been put on the web site and a note could be added to the next Bulletin to this effect.

The Web Master confirmed that approximately 110/120 people view the web site each month, including some from other countries. He also mentioned that he was happy to make any changes to the web site that Committee thought useful but it was felt that the web site was excellent in its current state.

9. A.O.B.:

The Chair forwards to Committee all emails which she receives from National Office. There is an event coming up in June but, so far, there are no details as to what form this will take.

The Cotswold Link is holding its AGM on Wednesday, 24th March via Zoom and has asked each branch to send three Members. Anita and Lawrence volunteered to attend if needed.

The Web Master confirmed that he had renewed the Domain registration and the invoice would be passed to the Treasurer in due course.

In October, it will be necessary to renew the Hosting of the web site and costs will be apportioned as appropriate although Lawrence had so far absorbed these costs himself. The Chair reminded Committee that no Member of the Committee should find themselves out of pocket.

It was decided that the next Committee Meeting will be held on Tuesday, 9th March at 2pm via Zoom.

Lawrence was thanked for hosting the meeting.

